

WEST BARNSTABLE FIRE DISTRICT
PRUDENTIAL COMMITTEE – REGULAR MINUTES
APRIL 18, 2018

Present: Prudential Committee members Ed Smith, Van Northcross, and Crystal LaPine; Chief Joe Maruca, District Accountant Susan Rao, District Treasurer Ray Pirrone, District Moderator Kate Mitchell, and District Clerk Elaine Grace.

Chairman Ed Smith called the meeting to order at 7:00 PM.

The Pledge of Allegiance was recited by all.

Clerk's Report:

The Clerk distributed the motions for the Annual District Meeting to be held on April 25, 2018 for review.

Mr. Northcross motioned, Ms. LaPine seconded, and the minutes of the March 21, 2018 meeting were accepted as written.

Treasurer's Report:

The following warrants have been approved for payment:

PR 18-38	\$18,812.56
PR 18-39	\$11,965.55
PR 18-40	\$29,022.21
PR 18-41	\$14,217.32
PR 18-42	\$19,404.50
AP 18-15	\$ 5,090.09
AP 18-16	\$ 8,532.27
AP 18-17	\$ 6,885.66
WD18-10	\$21,213.18

Treasurer Ray Pirrone advised that ambulance revenue is looking stronger; tax revenue is just below budget. There is a short fall in legal expenses, but that will be offset by not using financial consulting services of Mike Daley. The end of year finances are looking favorable overall and significant free cash is anticipated.

Fire Chief's Report:

- a. Ambulance Billing & Write-offs – There was one write-off.
- b. Quarterly Performance Reports – Significant storm coverage documented.
- c. Volunteer Hiring Process - To date, there are 38 applicants. There will be applicant testing and agility testing on Sunday, April 22nd, and 17 interviews set for Monday, April 23rd. Training class will start May 10th and will be held Thursdays and Sundays and will focus on hands on skills. The curriculum is designed so that in 8 weeks (mid July), volunteers can be used in limited service capacity. These auxiliary volunteers can be used to ride with EMT's and paramedics when firefighters are not needed. The Chief noted that only 40% of calls are fire-related. Use of volunteers in this manner is not unheard of in other areas of the country. Successful applicants will be enrolled in Fire Academy class in January.

- d. Career Hiring Process – The Committee has given the Chief three names – They are scheduled for fitness and psych evaluation, and the process should be wrapped up by May.
- e. New Ambulance – The new ambulance has exceeded expectations – it has a smooth ride, well designed space, many safety features, four-wheel drive, and a stretcher system so there is no more staff lifting. Barnstable Fire will be purchasing old ambulance in July for \$10,000 which is \$5000 more than our trade-in offer.
- f. New Engine – Will be ready to put in service by May 1st. Staff training is scheduled for April 28th. It runs well, fits station and the streets.
- g. Old Engine – The old engine is headed for New Brunswick, Canada – it will be refurbished and re-sold.
- h. Flagpole Project – The flagpole dedication has been rescheduled for May 15 at 3 PM – still awaiting the flag.
- i. OSHA Planning – As of February 1, 2019, all municipal and quasi-municipal entities will be subject to OSHA compliance – and mandated to meet minimum requirements of Federal OSHA regulations. The state Department of Labor will be the enforcer. This will present some challenges and a lot of paperwork (documentation). On Monday, April 23rd, a Quincy law firm will perform a walk-thru of the fire station to document what is compliant and what is not. The goal is to have a paper trail to show we are trying our best to be compliant.
- j. The WBFD cleared many roads in the conservation areas of fallen trees and debris caused by the March storms.
- k. The Sandwich Fire Chief is retiring at end of April.
- l. The Chief will be attending a conference in Washington, DC, leaving tomorrow morning. The Deputy Chief is in Michigan. Lt. Clough will be in charge.

There being no further business, the meeting was adjourned at 7:52 PM.

Respectfully submitted,

Elaine L. Grace
District Clerk