

WEST BARNSTABLE FIRE DISTRICT
PRUDENTIAL COMMITTEE MEETING –NOVEMBER 14, 2018
REGULAR MEETING

Present: Prudential Committee members Ed Smith, Stuart Schulman, Van Northcross, Chief Joe Maruca, Deputy Chief Dave Paananen, District Treasurer Ray Pirrone, District Accountant Susan Rao, District Clerk Elaine Grace and member of the general public Anthony Lovell.

Pledge of Allegiance

Clerk's Report:

Minutes of October 17, 2018 were accepted as written.

The Clerk presented the 2019 Election Calendar, and a copy of the 2019 Legal Ad for the Annual District meeting which will be held on April 24, 2019 for review. The ad generally is published in the Cape Cod Times in January.

The Clerk would like to receive all reports for the Annual Report booklet by March 1, 2019 (or sooner).

The Clerk also advised the Respectful Workplace training held at the Fire Station on November 13, 2018 for all staff was well worth attending. It was a very interesting and educational presentation.

Treasurer's Report:

Treasurer Ray Pirrone advised that the auditors anticipate finishing their work by mid-December and will have a report for the District within 4-6 weeks.

FY2019 is basically on budget and no problems are anticipated. Mr. Pirrone is more concerned about revenue, rather than expenditures. Receipts from the Town of Barnstable Tax Collector are down significantly and ambulance revenue has also decreased. The Tax Classification public hearing is still scheduled for this coming Friday, November 16, 2018 at 4 PM.

The following warrants were approved for payment:

PR 19-17	12,694.79
PR 19-18	17,540.73
PR 19-19	18,535.20
AP 19-16	27,063.25
AP 19-17	7,863.64

The first draft of the FY2020 was reviewed. The Chief will have more hard numbers by the December 2018 Prudential Committee meeting. The Chief also presented the Capital Plan – Apparatus for review and future discussion. He noted that the Engine-Tanker purchased in 1985 for \$150,000 now costs \$500,000 in 2018 dollars.

Chief's Annual Review:

The Chief's Annual Review was discussed and was completed and a copy will be placed in the Chief's file. Chief Maruca received an excellent review by Prudential Committee members Ed Smith and Van Northcross. Newly elected Prudential Committee member Stuart Schulman recused himself from this year's review.

Fire District Annual Meeting Quorum Change:

No decision has been made whether to change the quorum from 25 to a lesser number.

Retiree's Health Insurance:

The Chief presented a proposal to change the percentage covered by the District from 75% to 50% for employees hired after January 1, 2019. Van Northcross suggested that the District has a window of opportunity right now to make the change. Further discussion will take place at the December meeting.

Administrative Assistant Position Changes:

The Chief announced that Janice King, the Fire Department's Administrative Assistant has announced she will be retiring after January 1, 2019. The job has been posted and there were more than 80 applications received. The Chief will be making a group presentation to 28 applicants tonight following the Prudential Committee meeting. The position will become a part-time position, 16 hours a week, with no benefits.

Chief's Report:

- **Staff Updates:**
There are 5-6 candidates for the 5th full time position. There has been a downturn in applications.
- **OSHA Implementation:**
Staff is working on completing OSHA compliance projects.
- **Aging Population & EMS Impact:**
The Chief advised that 50% of all medical service trips in the state are those for ages 65 to 79 and that 30% of the Cape Cod population is age 65 or older.
- **Emergency Call Activity:**
The Collins Center is working on an EMS study for West Barnstable.
The Department responded to a two-alarm fire on Jacob's Way in Sandwich on November 11th – it was the second major fire in Sandwich in two weeks. The new engine went out on the call – it was the first time on a call and it performed well.
- **Community Events:**
There were more than 300 participants at the Department's Halloween Safety Day – it was a huge turnout. The next event will be the Santa Pancake Breakfast on December 9th. Christmas tree and wreath sales will begin following Thanksgiving Day.
- **IAFF/PFFM Local 4938:**
Union President Bill Murray has requested a meeting with the Chief and Prudential Committee member Stuart Schulman to begin contract negotiations. A tentative date of November 27 or 28 has been suggested.

Deputy Chief's Report:

- **Building Repairs/Maintenance:**
Deputy Chief Paananen reported that the war against water in the basement continues. Lt. Murray is making progress.
- **Apparatus:**
Engine 294 is now in service and the ride has been corrected. The warranty period has been extended. The dealer is now out of the scenario and the Department is dealing directly with the manufacturer regarding quality issues.
Ladder 297 – the aerial is out of service. The department is in discussion concerning certification and whether it can be made operational. It will be a tough truck to replace because of its unique smaller size.

The next Prudential Committee meeting will be held on December 19, 2018 at 4 PM.

There being no further business, the meeting was adjourned at 6:11 pm.

Respectfully submitted,

Elaine Grace, District Clerk

