

**2021 Election Meeting Calendar & Procedures**  
**West Barnstable Fire District**

**West Barnstable Fire District Election Meeting**  
**Wednesday, April 28, 2021**  
**Voting From 5:00 PM to 7:00 PM**

**Voting and Meeting at the West Barnstable Fire Department, Outdoors**  
**(in case of inclement weather, inside in truck bays) 2160 Meetinghouse Way,**  
**West Barnstable, MA 02668**

**Monday, January 25, 2021:                    Nomination Papers Available at Fire Station**

Candidates may pick up Nomination Papers at the West Barnstable Fire Station, 2160 Meetinghouse Way, West Barnstable, MA starting on Monday, January 25, 2021. Candidates picking up Nomination Papers shall provide a receipt to the fire district with their name and address.

Candidates must collect the signatures of at least **thirty (30) West Barnstable Fire District voters** in order to be nominated and have their name appear on the ballot. (West Barnstable By-Law Article I Section 4)

**Monday, March 22, 2021:                    Nomination Papers Due to Registrar of Voters**

Nomination Papers must be filed with the Town of Barnstable Registrar of Voters (Clerk's Office, 367 Main Street, Hyannis, MA) on or before March 22, 2021 at 4:30 PM. (Per Fire District & Town Clerk Policy)

**Monday, March 29, 2021:                    Nomination Papers Due to Fire District Clerk**

Candidates must pick-up their Nomination Papers from the Registrar of Voters (after the signatures have been certified) and deliver them to the Fire District Clerk at the West Barnstable Fire Station, 2160 Meetinghouse Way, West Barnstable, MA on or before 6:00 PM on Monday, March 29, 2021. (West Barnstable By-Law Article I Section 4)

Nomination Papers shall be filed at the fire station by delivery to the Fire District Clerk, the Fire Chief, the Fire Department Administrative Assistant and such other deputy clerks as the Clerk shall designate. Candidates will be given a written receipt for their nomination papers showing the date, time and number of signatures submitted. The Fire District Clerk will be available at the fire station on Monday, March 29, 2021 from 2:00 PM to 6:00 PM to receive nomination papers.

**Friday, April 09, 2021:                      Sample Ballot Posted**

The Fire District Clerk shall post a Sample Ballot at the West Barnstable Fire Station, Barnstable Town Hall and at least two other public locations in West Barnstable. (Per Fire District Policy and West Barnstable By-Law, Article IV, Section 1)

**Wednesday, April 28, 2021:                      Election Meeting**  
**Voting from 5:00 PM to 7:00 PM**  
West Barnstable Community Building  
(West Barnstable By-Law, Article IV, Section 1)

**Wednesday, April 28, 2021:                      Fire District Annual Meeting at 7:00 PM**  
West Barnstable Community Building  
(West Barnstable By-Law, Article IV, Section 1)

**Thursday, July 1, 2021:                      Term of Elected Officials Starts**  
(West Barnstable By-Law, Article I, Section 3)

**Additional Information:** The election of officers of the West Barnstable Fire District is conducted as an **election meeting as part of the annual fire district meeting. There are no nominations from the floor of the meeting. There are no absentee ballots.**

Candidates are invited to have a representative observe the balloting and the counting of the ballots immediately following the closing of the election meeting at 7:00 PM on Election Day. Candidate's observers should present to the fire district clerk a written designation as observer signed by the candidate.

For Questions or Additional Information Contact: Fire District Clerk Elaine Grace at 508 776-2511 or email at [egrace@westbarnstablefire.com](mailto:egrace@westbarnstablefire.com) or [elainegrace@comcast.net](mailto:elainegrace@comcast.net)

Per: Elaine Grace, Clerk  
West Barnstable Fire District  
October 28, 2020

This document to be posted publically at the West Barnstable Fire Station and to be provided to each candidate who takes out nomination papers.